

Registered Office: 3rd Floor, Kalpataru Inspire, Off Western Express Highway, Santacruz (East), Mumbai - 400 055; CIN: L24100MH1983PLC029442 Tel: +91 22 6640 2323; Ext: 2402/2403 Email: investorservices@lupin.com; Website: www.lupin.com

Date: 04/06/2025

Folio No. / DP ID & Client ID: Name of the Member:

Dear Shareholder,

Sub: Communication in respect of deduction of tax at source on dividend payout in FY2025-26.

We are pleased to inform you that the Board of Directors, at their meeting held on May 14, 2025, recommended dividend of Rs. 12/- (Rupees Twelve only) per Equity Share (i.e. 600%) of the face value of Rs. 2/- (Rupees Two only) each fully paid up, for the financial year ended March 31, 2025, subject to approval of the shareholders at the ensuing Annual General Meeting.

In accordance with the provisions of the Income Tax Act, 1961 ('the Act'), dividend paid on or after April 1, 2020, is taxable in the hands of the shareholders. The Company is required to deduct tax at source ('TDS') at rates applicable to each category of shareholders.

Shareholders are requested to ensure that their details with reference to valid Permanent Account Number ('PAN'), Residential status as per the Act i.e. Resident or Non-Resident as applicable, category of their account as per PAN, email/postal address, bank account details are complete/updated, in their account maintained with the Depository Participant (where shares are held in dematerialised form) and to MUFG Intime India Private Limited ('MUFG Intime') (formerly known as Link Intime India Private Limited), the Company's Registrar & Share Transfer Agent ('RTA') (where shares are held in physical form).

Accordingly, the above referred Final Dividend will be paid after deducting TDS as follows:

RESIDENT SHAREHOLDERS:

Category of shareholder	Tax Deduction Rate	Applicability / Documentation requirements
Resident shareholder (with valid PAN)	10%	TDS will be deducted under section 194 of the Act, if the amount of dividend payable during FY 2025-26 exceeds Rs. 10,000/
Resident shareholder (without / invalid PAN/ inoperative PAN as per section 206AA of the Act)	20%	(i) Shareholders have not furnished valid PAN or; (ii) Individual shareholders have not linked PAN with their Aadhaar

Resident individual submitting Form 15G/15H as per section 197A of the Act	NIL	Shareholder provides duly completed and signed Form 15G (applicable to an individual below the age of 60 years) or Form 15H (applicable to an individual aged 60 years or above), provided that all the eligibility conditions are met. Resident shareholders who are eligible to provide declarations in Form 15G or 15H as may be applicable to them, may fill up the relevant declaration and submit at the link provided: <u>https://easydividend.nexdigm.com/Shareholders</u> The User Manual for filling and submission of declarations on the above link is enclosed with this communication.
Shareholder who has received Certificate under section 197 of the Act	Rate provided in the certificate	Lower/NIL withholding tax certificate obtained from Income Tax authorities.
Insurance Company and Person Covered under section 196 of the Act (e.g. Mutual Funds, Business Trust, Alternative Investment fund (AIF) Category I and II, Government (Central / State). etc.)	NIL	 In order to provide exemption from withholding the taxes on dividend payable, the shareholder has to provide self-declaration along with their registration with concerned authority about their category, such as: - Declaration and Registration certificate by shareholder qualifying as Insurer as per Section 2(7A) of the Insurance Act, 1938. Declaration and Registration certificate by Mutual Fund shareholder eligible for exemption u/s 10(23D) of the Income Tax Act, 1961. Declaration and Registration certificate by Category I/II Alternate Investment Fund (AIF) registered with SEBI. Self attested copy of valid approval granted by Commissioner as per relevant Income Tax Rules of Fourth Schedule of Income Tax Act to Recognized Provident Fund / Approved Gratuity Fund/Approved Superannuation Fund. The aforesaid declarations is to be submitted through the following link - https://easydividend.nexdigm.com/Shareholders

Transferring credit of tax deducted at source to other person: As per Rule 37BA of the Income-Tax Rules, 1962, in case where the dividend is received in the hands of one person but is assessable in the hands of other person, the tax may be deducted in the name of such other person if the first-mentioned person provides a declaration containing specified information of the other person. Link of the declaration is given at the end of this communication as **Annexure I**.

NON-RESIDENT SHAREHOLDERS:

Category of shareholder	Tax Deduction Rate	Exemption applicability/ Documentation requirement
Non-resident shareholders [including Foreign	20% (plus applicable surcharge and cess) as per the Act	To avail DTAA benefits, Non-resident shareholders are required to submit the following documents not later than 5.00 pm (IST) on Tuesday, July 22, 2025 , through below mentioned link
Institutional Investors (FIIs)	or rate prescribed under Double Tax	:https://easydividend.nexdigm.com/Shareholders
and Foreign Portfolio Investors (FPIs)]	Avoidance Agreement (DTAA) between India and	a) Self-attested copy of PAN, if allotted by the Indian income tax authorities.

	the country of tax residence of shareholders, whichever is lower.	 b) Tax Residency Certificate (TRC) issued by the tax/competent authority of the country of residency, evidencing and certifying tax residency status in that country during FY 2025-26. In case, the TRC is in a language other than English, a duly notarized and apostilled copy thereof, translated in English language would have to be provided. c) Electronic Form 10F - Required only if details such as Name, Status, Tax Identification Number (TIN), Validity Period of TRC and Address of non-resident are not specifically mentioned on TRC. Non-Resident can file Electronic Form 10F on Indian Income Tax website – www.incometax.gov.in; refer "Steps for filing Electronic Form 10F" in Annexure II. d) Self-declaration confirming not having a Permanent Establishment in India and eligibility to Tax Treaty benefit (for FY 2025-26 or calendar year 2025) as per format shared in Annexure III. Application of Tax Treaty rate shall depend upon the completeness of the documents submitted by the non-resident shareholder and are in accordance with the provisions of the Act
Shareholder who has received certificate under section 197 of the Act	Rate provided in the certificate	Lower/NIL withholding tax certificate obtained from Income Tax authorities.

FOR ALL SHAREHOLDERS:

- All the documents submitted by the shareholder will be verified by the Company / its authorized representative and the same will be considered while deducting appropriate taxes, if they are in accordance with the provisions of the Income Tax Act, 1961.
- If any income tax demand (including interest, penalty, or any other related charges) arises due to any misrepresentation, inaccuracy, or omission in the information provided or to be provided by the shareholders, the shareholders concerned shall be solely responsible for settling such demand. They shall also indemnify the Company against any resulting claims and be obliged to furnish all necessary information and documents, as well as fully co-operate in any proceedings before any income tax or appellate authority.
- Please note that no communication on tax determination/deduction shall be entertained after Tuesday, July 22, 2025. Documents received through any other modes viz. email or hand delivery will not be considered to determine/deduct TDS/withholding tax.
- Shareholders are requested to note that in case tax on dividend is deducted at a higher rate on account of non-receipt or insufficiency of requisite documents, they can claim a refund at the time of filing income tax return. No claim shall lie against the Company for such taxes deducted.
- The Company will email the TDS certificate to shareholders on their registered email IDs as per statutory timelines. Shareholders can also use the "View Form 26AS" facility available at <u>https://www.incometax.gov.in/iec/foportal/</u>

This is also a reminder to update KYC details pursuant to SEBI Master Circular No. SEBI/HO/MIRSD/POD-1/P/CIR/2024/37 dated May 07, 2024, and to dematerialise physical securities. The circular issued by SEBI mandates all the listed companies to record PAN, Address with PIN code, Mobile Number, Bank Account details, Specimen Signature and choice of Nomination of security holders holding securities in physical mode. While updating Email ID is optional, the security holders are requested to register email id also to avail online services. This is applicable for all security holders holding security in physical mode.

The formats for choice of Nomination and Updation of KYC details viz; Forms ISR-1, ISR-2, ISR-3, SH-13, SH-14 and SEBI circulars are available on RTA's website as mentioned below: https://www.in.mpms.mufg.com > Resources > Downloads > KYC > Formats for KYC.

- The aforesaid SEBI Circular also mandates that security holders holding in physical mode whose folios do not have PAN, Choice of Nomination, contact details, Bank Account details and Specimen Signature updated, shall be eligible for any payment including dividend, interest or redemption payment in respect of such folios, only through electronic mode with effect from April 1, 2024.
- All shareholder queries or service requests are to be raised only through Company's RTA's website, the link for which is <u>https://web.in.mpms.mufg.com/helpdesk/ServiceRequest.html</u> or +91 810 811 6767. Please send your correspondence to our RTA at the following address:

MUFG Intime India Pvt Ltd., Unit: Lupin Limited C-101, Embassy 247 Park, L.B.S. Marg, Vikhroli (West), Mumbai – 400 083. Telephone: 8108116767

 All annexure links are as under: To view / download – Declaration for transfer of credit of TDS to beneficial owner as per Rule 37BA– Annexure I <u>click here</u> To view / download – Steps to file Electronic Form 10F- Annexure II <u>click here</u>. To view / download - Non-Resident Tax Declaration - Annexure III click here.

We request your co-operation in this regard.

Yours sincerely, For LUPIN LIMITED

AMIT KUMAR GUPTA COMPANY SECRETARY (ACS - 15754)

Disclaimer: This communication shall not be considered as an advice from the Company or its Registrar & Transfer Agent and that Shareholders should obtain tax related advice from tax professionals.

Note: This is a system generated e-mail. Please do not reply to the same.

<<Date>>

Lupin Limited Kalpataru Inspire, 3rd Floor, Off. Western Expressway Highway, Santacruz (East), Mumbai - 400 055.

Subject: Declaration under Rule 37BA of the Income tax Rules, 1962 for transferring credit of tax deducted at source to other person

Ref: PAN – <<< Please mention your permanent account number>>>

Folio Number / DP ID / Client ID –

With reference to the captioned subject and in relation to the appropriate withholding of taxes on the Dividend payable to me by **Lupin Limited.** ("the Company"), I hereby declare as under:

I, <<Full name of the shareholder>> _____<<number of shares>> _____, holding equity share(s) of the Company, hereby request the company to provide the credit of Tax Deducted at source on the dividend payouts by the Company, separately to below mentioned shareholders (beneficiary shareholder) of the said shares as per the following information given.

Name	PAN or	No. of	Residential	Country of	Address	Email ID
	Aadhar	shares held	status for	residence		& Contact
	Number		FY2025-26	in case		no
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I further declare that the above-mentioned dividend income is assessable in the hands of the beneficiaries of the shares (as per list provided above) and not in my hands. As per Sub-rule 2(i) of rule 37BA of the Income tax Rules, 1962, Credit for Tax deducted at source (TDS) from the dividend Income is allowable to these beneficiaries of shares. I undertake that I will not claim credit of TDS from the dividend amount assessable in the hands of the beneficiaries as listed above.

I hereby declare that above information is correct, complete and is truly stated. I undertake to indemnify for any tax liability (including but not limited to interest and penalty) that may arise on you in future on account of deduction of tax at source in the hands of beneficial shareholders on the basis of the above declaration furnished by us.

Yours faithfully,

For <<Name of the member>>

Authorized Signatory

Non-Residents having Indian PAN

- 1) Click on the link- <u>https://www.incometax.gov.in/iec/foportal/</u>
- 2) Login to the income tax portal using the login credentials
- 3) If don't have login, then first register on Income tax portal (For Process of Registration refer IT manual in below link) https://www.incometax.gov.in/iec/foportal/help/register-for-efiling-company
- 4) After Login register principal officer/ Director/ authorize representative DSC in my profile (For process of Registration of DSC refer IT manual in below link) <u>https://www.incometax.gov.in/iec/foportal/help/how-to-register-e-filing-dsc</u>
- 5) Go to Dashboard and Click on tab E-File > select Income Tax Forms>File Income Tax Form
- 6) Click on the tab "Persons not dependent on any Source of Income (Source of Income not relevant)"
- 7) Select Form 10F and select the assessment year for which it is required to be filed, click on continue.
- 8) Fill the required details and upload latest & valid "Tax Residency Certificate" in pdf file
- 9) Click on preview and check the details
- 10) Submit the form and verify it with DSC (Digital Signature Certificate)
- 11) Download electronically filed Form 10F: Click on tab E-File > select Income Tax Forms>View Filed Forms>Select Form 10F

Non-Residents not having Indian PAN

Procedure for registration in Indian Income Tax Portal:

- 1) The non-resident can click on the 'Register' option on the e-filing portal, i.e., <u>https://www.incometax.gov.in/iec/foportal</u>
- 2) Under the 'others' category, there is an option to choose 'non-residents not having a PAN and not required to have a PAN'.
- 3) Certain basic details will need to be entered, like name, date of incorporation, tax identification number, status, and country of residence.
- 4) The non-resident will then have to provide the details of the key person, i.e., name, date of birth, etc.
- 5) The next step is to provide contact details, i.e., email address and mobile number, which will be verified through an OTP.
- 6) Lastly, the non-resident will need to upload certain documents like its TRC, address proof, identification proof, and any other document if required.
- 7) Once the non-resident is registered on the portal, they can file Form 10F electronically.

Steps for Electronic Form 10F:

- 1) Click on link <u>https://www.incometax.gov.in/iec/foportal/</u>
- 2) Login to the income tax portal using the login credentials
- After Login register principal officer/ Director/ authorize representative DSC in my profile (For process of Registration of DSC refer IT manual in below link) <u>https://www.incometax.gov.in/iec/foportal/help/how-to-register-e-filing-dsc</u>
- 4) Go to Dashboard and Click on tab E-File > select Income Tax Forms>File Income Tax Form
- 5) Click on the tab "Persons not dependent on any Source of Income (Source of Income not relevant)"
- 6) Select Form 10F and select the assessment year for which it is required to be filed, click on continue.
- 7) Fill the required details and upload latest & valid "Tax Residency Certificate"
- 8) Click on preview and check the details
- 9) Submit the form and verify it with DSC (Digital Signature Certificate)
- 10) Download Electronically filed Form 10F: Click on tab E-File > select Income Tax Forms>View Filed Forms>Select Form 10F

<To be printed on letter head>

<<Date>>

Lupin Limited

Kalpataru Inspire, 3rd Floor, Off Western Express Highway, Santacruz (East) Mumbai - 400 055 India

Dear Sir/Madam,

Re.: Self declaration with respect to availment of Tax treaty benefits in relation to receipt of dividend income from Lupin Limited for Financial Year (FY) 2025-26

This is to certify that: -

- I/We,<<Full name of the shareholder>>, having permanent account number (PAN) under the Indian Income Tax Act, 1961 (the Act) - <<mention PAN, if issued by the Indian Income Tax Authority>>, am/are tax resident of <<country name>> and eligible to claim benefits of the India - <<country name>> Double Tax Avoidance Agreement (DTAA), read with the provisions laid down in the Multilateral Instrument (MLI), wherever applicable;
- 2. As per the requirement of the relevant provisions of the above referred DTAA, I/we am/are the beneficial owner(s) of the aforesaid shares as well as the dividend income arising from such shareholding;
- I/We further declare that I/We have the right to use and enjoy the dividend received/receivable from the above shares and such right is not constrained by any contractual and/ or legal obligation to pass on such dividend to another person;
- 4. I/We do not have any Permanent Establishment (PE) or fixed base in India in FY 2025-26 as construed under relevant Articles of the applicable tax treaty, nor do we have any PE or business connection in India as construed under the relevant provisions of the Act. In the event of I/We having a PE in India or Dividend income is attributable/effectively connected to such PE, I/We acknowledge our obligation to inform you forthwith with necessary details;
- 5. I/We hereby declare that the investments made by me/us in the shares of Lupin Limited are not arranged in a manner which results in obtaining a tax benefit, whether directly or indirectly, as one of its principal purposes. The tax benefit, if any, derived from such investments would be in accordance with the object and purpose of the relevant provisions of the DTAA between India and <<country name>>; and
- 6. Further, our claim for relief under the DTAA is not restricted by application of Limitation of Benefit clause, if any, thereunder.

This declaration is valid for the period 1 April 2025 to 31 March 2026.

I/We confirm that the above is true to the best of my/our knowledge and I/We shall be solely responsible for any adverse income-tax consideration that may arise in India on the dividend income to be received from Lupin Limited. Thanking you,

Yours Sincerely,

For <Name of the Shareholder>

Name: <insert Authorized Person Name> <Insert Designation>





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User guide for Easy Dividend - Form 15G / 15H / Tax Treaty Declaration Filing



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The shareholders can follow these steps based on their category.

Type of Shareholders	Declaration Type	Reference Steps	Page Number
Resident Individual Shareholders	Form 15G / Form 15H	Step 1 - 6	2 - 10
Other Resident Shareholders	Documents such as lower deduction certificate, Mutual Fund / Insurance / NPS / AIF declarations	Step 1 - 3 and Step 7 – 8	2 - 5 and 11 - 12
Non-resident Shareholders	Tax Treaty documents such as TRC, No PE, Form 10F, etc.	Step 1 and Step 9 – 10	2 and 13 - 14
Resident Shareholders (Recently Purchased shares)	Form 15G / Form 15H / documents such as lower deduction certificate, Mutual Fund / Insurance / NPS / AIF declarations	Step 1 – 2 and Step 11	2 - 3 and 15

Step 1: Access the Easy Dividend Portal

Please click on the link provided in the email from Share Transfer Agent / RTA or the Company to access the Easy Dividend Portal:

https://easydividend.nexdigm.com/

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Step 2: Verification of Details (for Residents)

Please enter your DPID/Folio ID and enter Captcha to verify your details



Select the name of the Company from the dropdown list and press 'Proceed' button





Step 3: Filling the Declaration

After logging in, please click on **Pending Declaration** to access the Form



Subsequently, please click on 'Fill Form' button to access the fillable Form 15G/H





Fill the details in the Form 15G/H Declaration in the relevant fields. The fields marked in Red Asterisk (*) are mandatory

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After filling in the mandatory details in the form, click on 'SAVE' button

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Press 'SUBMIT' button to proceed



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Step 4: Previewing the Filled Form

- 1. After submitting the declaration, you can preview the form;
- 2. Please go through the form and click on 'SUBMIT & SIGN' button





Step 5: Signing the Form

There are multiple options available to sign:

- 1. You can sign by uploading manually signed form;
- 2. You can e-sign using Aadhar/PAN;
- 3. You can sign using Digital Signature Certificate (DSC Token);
- 4. You can e-sign using placing your own signature (either by mentioning name or drawing or uploading signature)

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Step 5A: Signing Document Electronically

In order to sign the document electronically, click on 'ELECTRONIC SIGN' button

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You will be redirected to emSigner gateway for signing the declaration



Select your preferred method and click on 'SIGN' button to digitally sign the form





Step 5B: Signing Document Manually

- In order to sign the document manually, click on 'Download Form 15G/H' button to download pdf form
- Sign the Form and upload the scanned copy of the same by clicking on '**Upload Manually Signed Form 15G/H**'

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Step 5C: Providing Consent

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Step 6: Downloading the Signed Declaration

After signing the document, you will be allowed to download the signed form for records by clicking on **DOWNLOAD** button

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You have successfully furnished the declaration. An email providing the declaration shall be sent on your registered email ID. You can log out from the application.



For Other Resident Shareholders

After following Step 1 & 2, please follow the below steps:

Step 7: Selection of type of Shareholder

The shareholder can select their type (i.e. LIC, Mutual Funds, Others) from the drop down list and upload

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Step 8: Uploading Exemption Declaration/Documents

Shareholders can upload the necessary declarations/documents by clicking on '**Choose File**' button. Once the documents have been uploaded, click on '**Submit Declaration**' button.

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You will get a notification mentioning 'Declaration has been submitted successfully'.



You have successfully submitted the Tax Treaty Documents. A confirmation email shall be sent on your registered email ID. You can click on '**CLOSE**' button to log out from the application.



For Non-Resident Shareholders

After following Step 1, please follow the below steps:

Step 9: Verification of Details (for Non-Residents)

Please enter your DPID/Folio ID and enter CAPTCHA to verify your details



Select the name of the Company from the dropdown list and press 'PROCEED' button





Step 10: Uploading Tax Treaty Documents

Upload the documents by pressing on '**Choose File**' button. Once all the documents are uploaded, click on '**SUBMIT DECLARATION**' button.



You will get a notification mentioning 'Declaration has been submitted successfully'.



You have successfully submitted the Tax Treaty Documents. A confirmation email shall be sent on your registered email ID. You can click on 'CLOSE' button to log out from the application.

For Resident Shareholders (Who Have Recently Acquired Shares)

In case you have recently acquired shares, your details would not be available in the Easy Dividend System.

In such case, after following Step 1 & 2, please follow the below steps:

Step 11: Submit Documents via 'Send E-Mail' Button

If Shareholder details are not available in the system, you will get a pop-up mentioning '**DP ID/Folio ID not found**'.

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In such case, click on 'Send Email' button to submit the documents.



You will get a pop-up with a message that 'Declaration has been sent successfully'. A confirmation email shall be sent on your email ID. You can click on '**CLOSE**' button to log out from the application.

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Our Service Capabilities

Business Services

Consulting, Operations & Implementation

BUSINESS PROCESS MANAGEMENT

Finance & Accounting Management Commercial Operations Contract Management Process Improvement Shared Services

OPERATIONS & FINANCE TRANSFORMATION

Finance Supply Chain Intelligent Automation & Accelerated Analytics (ia³)

STRATEGIC INITIATIVES

Mergers, Acquisitions, Divestitures & Restructuring Greenfield & Brownfield Program Management/Business Consulting Pre-Investment Advisory & Market Research

TECHNOLOGY ADVISORY

Cyber Security & Data Privacy Technology Solutions Cloud Migration

Professional Services

Advisory, Compliance & Risk Management

ENTITY SET-UP & MANAGEMENT

Business Establishment Finance & Accounting Payroll, Administration & HR Compliance Corporate & Tax Compliance CFO Support & Finance Controller Services

TAXATION

Direct Tax & Indirect Tax Transfer Pricing & International Tax M&A Tax & Regulatory Services

ASSURANCE & RISK ADVISORY

Accounting Advisory Internal Audit & Process Reviews Technology Risk Forensics

TRANSACTION ADVISORY

Transaction Support Due Diligence & Valuations Economic Analysis



M&A Tax and Regulatory Transfer Pricing Indirect Taxes, GST & UAE VAT International Tax Tax Retainership Private Client



About Nexdigm

Nexdigm is an employee-owned, privately held, independent global organization that helps companies across geographies meet the needs of a dynamic business environment. Our focus on problem-solving, supported by our multifunctional expertise enables us to provide customized solutions for our clients.

We provide integrated, digitally driven solutions encompassing Business and Professional Services, that help companies navigate challenges across all stages of their life-cycle. Through our direct operations in the USA, Poland, UAE, and India, we serve a diverse range of clients, spanning multinationals, listed companies, privately-owned companies, and family-owned businesses from over 50 countries.

Our multidisciplinary teams serve a wide range of industries, with a specific focus on healthcare, food processing, and banking and financial services. Over the last decade, we have built and leveraged capabilities across key global markets to provide transnational support to numerous clients.

From inception, our founders have propagated a culture that values professional standards and personalized service. An emphasis on collaboration and ethical conduct drives us to serve our clients with integrity while delivering high quality, innovative results. We act as partners to our clients, and take a proactive stance in understanding their needs and constraints, to provide integrated solutions. Quality at Nexdigm is of utmost importance, and we are ISO/ISE 27001 certified for information security and ISO 9001 certified for quality management.

We have been recognized over the years by global organizations, like the International Accounting Bulletin and Euro Money Publications.

Nexdigm resonates with our plunge into a new paradigm of business; it is our commitment to *Think Next*.

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